

Trustees Minutes

March 12, 2013

A regular meeting of the Trustees of the Public Library was held on Tuesday, March 12, 2013 at 7:30 p.m. at the Main Library. Those present were:

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| Axelrod | Jones | Margolis | Vanderkay |
| Burstein | Livingston | Rees | Winitzer |
| Goldman | Lohe | Uekermann | |

Also present: C. Flaherty, Town Librarian and A. Reed, Assistant Town Librarian.

I. Approval of Minutes

M A motion accepting the minutes of the February 12, 2013 meeting was seconded and passed unanimously. A motion accepting the minutes of the Executive Session of February 12, 2013 meeting was seconded and passed unanimously.

II. Town Librarian's Report

Circulation: Circulation of library materials decreased 4.55% in February over last year's levels, primarily due to the fact we were closed 2.5 days for the storm. Year to date, circulation has increased 1.67%.

Financial: A financial report for FY13 dated March 12, 2013 showing an ending balance of \$1,200,713 was distributed to the Board.

Vacancies: Barbara Warner, Putterham Branch Supervisor, will be retiring effective March 22nd. The Librarian will not be able to permanently fill the position for a few months. He will appoint Batia Bloomenthal to serve as Acting Branch Supervisor and promote Catelyn Johnson to fill Batia's position, both on a temporary basis. He will post the position for others to apply later this spring.

M **Staff Program Committee:** The Librarian has appointed a staff committee to develop and present library sponsored programs for adults. The committee will stay in close communication with the Trustees' Program Committee, but work independently. The Programming Committee moved to allocate \$1,500 to be used by the Staff Program Committee over the next six months. This motion was seconded and passed unanimously.

M **Romanow Fund:** Five staff members completed courses last year, which qualify for partial reimbursement from the Romanow Fund. In past years, a rate of between \$200 and \$300 per course for full-time employees has been set. It was moved to allocate \$300.00 per course for full-time employees from the Romanow Fund. This motion was seconded and passed unanimously.

M **Summer Sundays:** It was moved to open the Coolidge Corner Branch on Sundays from June 16, 2012 through August 25, 2012. This motion was seconded and passed unanimously.

Coolidge Corner: New light fixtures have finally been installed in the atrium. The Librarian also learned that it will cost approximately \$47,000 to replace the skylight. The roof of the building is scheduled to be replaced in FY 2016, and unless a decision is made to do it sooner, the skylight will be replaced at that time. The Durgin Garage has been sold to Chestnut Hill Realty. The Waldo Street Area Study Committee will meet March 14th to consider what its next step will be.

M **Furnishings:** As mentioned in last month's report, the Librarian is compiling a list of furnishings and equipment that he feels need to be replaced and/or upgraded and hopes to be able to use a portion of the Hayward bequest, discussed at the January meeting, to allow moving forward with some of these items

in the near future. Although those funds have not arrived yet, he has been assured they are forthcoming and there are several items that he feels we should purchase soon. It was then moved to allocate \$10,000 to be spent now with funds from the General Fund, which will be reimbursed when the bequest arrives. This motion was seconded and passed unanimously. The Librarian will work with the Building Committee to review the complete list of requests and compile a list to be acted on at a future Board meeting.

Team Brookline: As the Board is aware, the Foundation has recruited five volunteers who will raise funds by participating in the Boston Marathon. The public can go on the library's website to make donations for these runners. The Chair will speak with other Board members on what the Board will do to assist in supporting the Team.

Grievances: The union has appealed the Parker, but not the Karimi, grievance to the Human Resources Board. It has also filed a class action grievance on behalf of two other employees hired in 2012. These grievances will be discussed at the April meeting.

Patriot Act: The library has not been served with any court orders since the last meeting.

III. Committee Reports:

Exhibits Committee: The Exhibits Committee distributed the final draft of the Art Exhibition and the Waiver, Release and Indemnification Agreement. The Committee Chair has agreed to make a few edits to the Art Exhibition Policy. It was then moved to accept these policies. This motion was seconded and passed unanimously.

Long Range Planning Committee: The Long Range Planning Committee will meet on April 2, 2013 at 6:00 p.m.

M Programming Committee: The 20's-30's subcommittee of the Programming Committee held an "Oscar Party" on February 12, 2013 from 6:00-8:30 at the Coolidge Corner Branch. Feedback from those who attended was very favorable. The Programming Committee will be sponsoring a book talk by Boston Globe reporters Cullen and Murphy, authors of a book on Whitey Bulger on Thursday, March 14th. Once again, the library will sponsor a Tee Off at the Library to be held on April 6th and April 7th. Please visit the library's website for more information. The next meeting of the Programming Committee will be on March 21st.

IV. Old/New Business:

Rotary Club: The Brookline Rotary Club has asked if the library would sell tickets to their upcoming Pancake Breakfast, at the library, in exchange for a portion of the revenue. After considerable discussion, it was decided that it would be in conflict with the Board's policy against solicitation in the library and would open the issue up to potentially many other groups.

V. Adjourn

M There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimous.

Voted: To adjourn at 9:30 p.m.

A true record.

ATTEST

Secretary