

## Trustees Minutes

April 9, 2013

A regular meeting of the Trustees of the Public Library was held on Tuesday, April 9, 2013 at 7:30 p.m. at the Main Library. Those present were:

Axelrod	Livingston	Uekermann	Winitzer
Burstein	Lohe	Rees	
Healy	Margolis	Vanderkay	

Also present: C. Flaherty, Town Librarian and A. Reed, Assistant Town Librarian.

### **I. Approval of Minutes**

**M** A motion accepting the minutes of the March 12, 2013 meeting was seconded and passed unanimously.

### **II. Town Librarian's Report**

**Circulation:** Circulation of library materials decreased 2.59% in March over last year's levels. Year to date, circulation has increased 1.16%.

**Financial:** A financial report for FY13 dated April 8, 2013 showing an ending balance of \$842,379 was distributed to the Board.

**Vacancies:** As outlined at last month's meeting, the Librarian hopes to make permanent appointments to fill the vacancies at Putterham before July 1<sup>st</sup>.

**Union:** The hearing before the Human Resources Board for the Parker grievance has been postponed until May. AFSCME has settled the primary contract for town employees. DID YOU SEND A COPY OF THE CONTRACT TO THE BOARD??

**Budget:** The Board of Selectmen met earlier to review the library's budget. The Librarian attended the meeting and reported back to the Board that there were no questions asked.

**Coolidge Corner:** The Chair represented the Board at the March 14<sup>th</sup> meeting of the Waldo Street Area Study Committee. With the recent sale of the Durgin Garage to Chestnut Hill Realty, the Librarian does not expect a clear resolution as to what role the library might play in the development of this area for some time.

**Furnishings:** After considerable delay, the first pieces of furniture from Coolidge Corner have been reupholstered and additional pieces picked up. Refinishing of the wood chairs at the Main Library has also begun. The Librarian met with the Building Committee last night to discuss this and other issues, and is awaiting a quote for possible replacement banners for the Coolidge Corner Branch.

**Team Brookline:** The Brookline Library Foundation will be staffing a "cheering station" for the Team Brookline runners at the corner of Borland Street and Beacon from 10:00 a.m. until 4:00 p.m. on Marathon Monday. If any Trustee can volunteer to staff the booth for an hour or two during that time period, please speak to the Librarian.

**M** **Sperber Gift:** The Librarian distributed a map of where the Sperber gift will be placed. It will be installed and maintained by the Park Department. It was moved to accept the Sperber gift. This motion was seconded and passed unanimously.

**Roberta Resignation:** As R. Winitzer has decided not to run for Trustee this year. It was decided that the Board host a party for her on May 21<sup>st</sup> from 12:30 p.m. to 2:00 p.m. in the Trustees Room. C. Axelrod will send out invitations.

**Librarian Performance Appraisals:** The Chair will meet with the Librarian to discuss the Performance Appraisals she has received.

**M Summer Hours:** Although the summer hours were voted at last month's meeting, it was moved that the Main Library and the Putterham Branch be open on Saturday, June 15<sup>th</sup> and that only the Coolidge Corner Branch be open on Sunday, June 16<sup>th</sup>. This motion was seconded and passed unanimously.

I THINK YOU'RE SUPPOSED TO ARRANGE A FIELD TRIP TO CAMBRIDGE WITH THE SOME TRUSTEES.

SUPPOSED TO ASK JEN DOPAZO/OR SOMEONE IN TOWN COUNSEL TO ATTEND JUNE MEETING

**Patriot Act:** The library has not been served with any court orders since the last meeting.

**III. Committee Reports:**

**Exhibits Committee:** The Exhibits Committee met and deputized C. Troyen to draft guidelines governing gifts to the Library of anything other than cash or books. As approved by the Exhibits Committee and the Librarian, these guidelines were distributed to the Board. After some discussion and minor revisions, it was moved to approve the Guidelines for Review, Acceptance and Recognition of Gifts to the Public Library of Brookline Policy. This motion was seconded and passed unanimously.

**Programming Committee:**

Teens played mini-golf at the Main Library on Saturday night but the turnout was less than last year. Families played on Sunday morning and there was a better turnout. The Programming Committee will meet in the future to discuss other potential programming.

**IV. Old/New Business:**

R. Winitzer reported that she has been asked to Chair a World Health Organization for Age Friendly Communities sub-committee, to see how the library fits into it. A. Reed, C. Caro, N. Nitikman and Bob Sloane will also serve on the committee.

**V. Adjourn**

**M** There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimous.

Voted: To adjourn at 9:35 p.m.

A true record.

ATTEST

\_\_\_\_\_  
Secretary