

Trustees Minutes

May 14, 2013

A regular meeting of the Trustees of the Public Library was held on Tuesday, April 9, 2013 at 7:30 p.m. at the Main Library. Those present were:

Axelrod	Jones	Mehta	Vanderkay
Goldman	Livingston	Rees	
Healy	Lohe	Uekermann	

Also present: C. Flaherty, Town Librarian and A. Reed, Assistant Town Librarian.

I. Presentation by C. Caro

C. Caro made a presentation to the Board on her role as a member of the Massachusetts Board of Library Commissioners.

II. Election of Officers

M G. Jones, as Senior Trustee, opened the meeting. The Nominating Committee did not meet, so nominations were requested from the Board. K. Livingston was nominated for Chair. That motion was seconded and passed unanimously. K. Livingston then asked for a motion for the offices. J. Margolis was then nominated for the position of Vice Chair. This motion was seconded and passed unanimously. G. Jones was then nominated for the position of Treasurer. This motion was seconded and passed unanimously. J. Vanderkay was then nominated for the position of Secretary. This motion was seconded and passed unanimously. P. Mehta was welcomed to the Board.

III. Approval of Minutes

M A motion accepting the minutes of the April 9, 2013 meeting was seconded and passed unanimously.

IV. Town Librarian's Report

M **Annual Motions:** Moved that the Board authorize, pursuant to Chapter 41 Section 56 and Chapter 78 Section 11 M.G.L., the Town Librarian and, in his absence, the Assistant Town Librarian to approve all bills, drafts, orders and payrolls chargeable to the respective appropriations of which we have responsibility for same, except for any charges relating to the repair or renovation of a library facility, which is coordinated through the Building Commission. Such approval shall be given only after an examination to determine that such charges are correct and that the goods, materials or services charged for were ordered and that such goods and materials were delivered and that the services were actually rendered to or for the Town as the case may be. This motion was seconded and passed unanimously. A motion to use trust funds to pay for Mass Library Trustee Association dues for those Trustees so wishing was seconded and passed unanimously. It was moved to continue to meet the second Tuesday each month at 7:30 p.m. This motion was seconded and passed unanimously.

Circulation: Circulation of library materials increased 1.41% in April over last year's levels. Year to date, circulation has increased 1.24%. There was a problem with the counter on the gate at the Main Library.

Financial: A financial report for FY13 dated May 10, 2013 showing an ending balance of \$635,580 was distributed to the Board.

M **FY 13 Budget:** It was moved to authorize the Librarian to transfer funds, as required, to balance out the budget as the end of the year approaches. This motion was seconded and passed unanimously.

Sperber Gift: The Librarian asked that the Board plan to attend a dedication of the bench being given to the library in memory of Edith Sperber on Sunday, September 29, 2013. More information will be forthcoming.

Ethics Training: State law requires all elected and appointed officials to complete an on-line ethics training. Trustees who have not done so are asked to visit <http://www.mass.gov/ethics/>.

Grievances: The Parker and accompanying class action grievances have been settled. The Town determined that settling now would be much less expensive than going to arbitration. A copy of the settlement was distributed to the Board. There is no action required by the Board.

Contract: The library employees union and the Town reached a tentative agreement on May 8 to settle the labor contract. It is a three-year agreement that provides three 2% annual salary increases, starting on July 1, 2012. A copy of the signed Memorandum of Agreement was distributed to the Board. The Chair was authorized to sign the Memorandum of Agreement.

Town Meeting: Annual Town Meeting begins on Tuesday, May 28. The Librarian does not anticipate any controversy.

Furnishings: The process of repairing and reupholstering chairs and other furniture at both the Main and Coolidge Corner Libraries continues. The Librarian expects this project to continue throughout the summer. The Librarian is disappointed with the appearance of the carpet that was replaced.

Team Brookline: The Brookline Library Foundation will be receiving approximately \$20,000 as a result of its participation in Team Brookline.

Reception: A reception will be held for Roberta Winitzer, who is leaving the Board after twelve years of service, on Tuesday, May 21 from 12:30 to 2:00 p.m. in the Trustees Room.

Volunteer Luncheon: K. Uekermann agreed to work with K. Livingston to plan the Volunteer Luncheon.

Patriot Act: The library has not been served with any court orders since the last meeting.

V. Committee Reports:

M Buildings & Grounds Committee: The Buildings and Grounds Committee met prior to the meeting. A Library Banners Proposal for the Coolidge Corner Branch was distributed to the Board. It was moved to authorize the Buildings and Grounds Committee to spend up to \$8,000 for the Coolidge Corner banner project. This motion was seconded and passed unanimously.

Exhibits Committee: A group of twenty-five Brookline residents has proposed donating two paintings by Wendy Sonenson, a long-time Brookline resident, to the library. After some discussion, it was decided to have the Librarian speak with Town Counsel on wording for a waiver to be signed by the donor. It was moved to accept the paintings, once the donor signs and dates the waiver. This motion was seconded and passed with 6 in favor and 3 opposed. J. Kindall will be asked to meet the Board at Putterham with a Styrofoam replica of his sculpture at next month's meeting. E. Chute Gallantine is interested in helping with the landscape for this project and she expects the cost to be anywhere from \$10,000-\$100,000.

Library Services Committee: The Committee is working on the Meeting Room Policy.

Programming Committee: The Programming Committee continues to meet and plan upcoming programs.

VI. Old/New Business:

Committee Assignments: A list of committees was distributed to the Board. The Trustees were asked to pick four committees they wish to serve on, and to send their choices via e-mail to the Chair.

VII. Adjourn

M There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimous.

Voted: To adjourn at 9:55 p.m.

A true record.

ATTEST

Secretary