Trustees Minutes

February 17, 2015

A regular meeting of the Trustees of the Public Library was held on Tuesday, February 17, 2015 at 7:30 p.m. at the Main Library. Those present were:

Axelrod           Jones           Margolis
Burstein          Livingston      Moran
Healy             Lohe            Vanderkay (remotely)

Also present: S. Slymon, Library Director; A. Reed, Assistant Director; Linda Carlisle, Brookline Library Foundation; Ruth Kowal, Coolidge Corner Building Project Consultant; and David Marc Goldstein, Town Meeting Member.

I. Approval of Minutes

It was moved to accept the minutes of the January 13, 2015 Board meeting. This motion was seconded and passed unanimously.

II. Library Director’s Report

Circulation: Circulation of library materials decreased 3.15% in January over last year’s levels. The Assistant Director distributed Circulation by IType reports dated December 2014 and December 2013. A Computer Use Summary by M. Wofsey was also distributed.

Financial: A financial report for FY15 dated February 17, 2015 showing an ending balance of $1,277,991 was distributed to the Board.

Budget/Override: The Director met with Mary Egan-James for a mid-year review of all expenditures, and the numbers are on target. The Town has taken the pre-emptive step of reducing the library’s budget in case the override fails. The cut to the library is $22,000, which has been taken from the part-time personnel line. The money will be restored, if the Override passes.

Coolidge Corner Renovation: With the exception of tonight’s focus group, all of the community meetings and focus groups scheduled have been completed.

Staffing: Caroline Richardson has been appointed temporarily to fill Natalie Layne’s position as Supervisor of Children’s Services. One internal candidate has applied for Caroline’s position.

Outreach: The Director reminded the Board that the Brookline Library will host the Annual Minuteman Library Legislative Breakfast to be held on March 6, 8:00-9:30 a.m. in Hunneman Hall. The Director hopes that many Trustees will be able to attend.

Midwinter Mingle: The Midwinter Mingle was wonderful, despite Mother Nature’s best efforts to thwart the fun. No report yet on receipts.

Art Appraisals: The Director has reached out to Martha Richardson, who is willing to donate her services to re-appraise the library’s art in the spring.

Patriot Act: The library has not been served with any court orders since the last meeting.
III.  **Focus Group - Coolidge Corner Renovation Project**
The Focus Group discussed the future of the Coolidge Corner Library including facilities, collections, programming, staffing, location and accessibility.

IV.  **Adjourn**

There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimous.

Voted: To adjourn at 9:20 p.m.
A true record.
ATTEST

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Secretary