

A regular meeting of the Trustees of the Public Library was held on Tuesday, March 10, 2015 at 7:30 p.m. at the Main Library. Those present were:

Burstein	Lohe	Moran
Healy	Margolis	Rees
Jones	Mehta	Vanderkay (remotely)

Also present: S. Slymon, Library Director and A. Reed, Assistant Director.

I. Approval of Minutes

M It was moved to accept the minutes of the February 17, 2015 Board meeting. This motion was seconded and passed unanimously.

II. Library Director's Report

Circulation: Circulation of library materials decreased 8.14% in February over last year's levels. A Computer Use Summary by M. Wofsey was also distributed.

Financial: A financial report for FY15 dated March 9, 2015 showing an ending balance of \$1,089,961 was distributed to the Board.

Budget/Override: The Director will be meeting with the Human Services Subcommittee of the Advisory Committee which was assigned to review and discuss the library budget on March 17, followed by a meeting with the Board of Selectmen to speak on the proposed library budget. M. Burstein, J. Margolis, R. Healy and C. Lohe will also attend.

Coolidge Corner Renovation: The Coolidge Corner Building Plan is underway. Ruth Kowal has almost completed the Building Program and will be presenting it to the CCBP Committee on March 20. A final copy will be presented to the Trustees at the April meeting. The next stage, which involves the Town, Town funding and the Committee of Seven, will then begin.

Staffing: Natalie Layne will soon be out on maternity leave and Caroline Richardson will be temporarily filling her position. Caroline's position will be temporarily filled by part-time Librarian Kerry O'Donnell. Part-time Library Assistant Stephanie Foster was terminated from employment due to poor performance.

Putterham Garden: Once the spring weather breaks, the continued renovation of the Putterham Garden/landscaping will resume.

Outreach: Twenty-four people attended the Annual Minuteman Library Legislative Breakfast on March 6. M. Burstein, M. Kleckner, Rep. Smizik and Commissioner C. Caro all spoke.

Digitization: The Boston Public Library Digitization Lab has completed digitizing the manuscript collection and has begun working on the photograph collection. Hopefully, it will be available via the Internet by April 2.

M **Conferences:** The Treasurer distributed an Interim Financial Report for FY' 15 dated March 10, 2015. A motion was made to authorize up to \$1,000 for the Director and Assistant Director to attend meetings of the Digital Commonwealth on April 3 and the Mass. Library Association from May 4 to 6. This motion was seconded and passed unanimously. It was then moved to authorize up to \$4,000 from FY' 16

for the Director to attend the Annual American Library Association conference from June 25 to 30. This motion was seconded and passed unanimously.

M **Government Documents:** The Public Library of Brookline has long been a government documents depository. The Director reported that, after much analysis, the collection does not seem to be much valued or used in the Brookline community. The Director, Assistant Director and Reference Supervisor would like to discontinue membership in the program and begin de-accessioning most of the collection. Gail Fithian, Regional Advisor at the Boston Public Library, has advised that this would be a sensible course of action and will work together with us to preserve items of unique, historical or financial value, as well as all content of direct relevance to Brookline. A motion was made to discontinue being a Federal Government Depository. This motion passed with 1 abstention.

M **Future of Libraries/Presentation for Trustees:** The Director would like to schedule a program for the Trustees of Brookline, Newton and Cambridge to hear Garry Golden, licensed futurist, speak about the future of libraries on April 16. The Trustees of Newton and Cambridge have agreed to attend and are willing to split the cost. Brookline's share would be \$600.00. It was moved to approve \$600.00 for this expenditure. This motion was seconded and passed unanimously.

Patriot Act: The library has not been served with any court orders since the last meeting.

III. Committee Reports

Programming/Brookline Reads Committee: The Brookline Reads Committee continues to meet to discuss their program in the fall.

Nominations Committee: P. Mehta has agreed to Chair the Nominations Committee. V. Goldman, M. Moran and J. Rees will also serve on the Committee.

IV. Old/New Business:

The Chair informed the Board that a new Brookline Poet Laureate has been appointed for a two-year appointment and will inform the Board when the announcement has been made.

V. Adjourn

M There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimous.

Voted: To adjourn at 9:05 p.m.

A true record.

ATTEST

Judith A. Vanderkay
Secretary