

Trustees Minutes

April 12, 2016

A regular meeting of the Trustees of the Public Library was held on Tuesday, April 12, 2016 at 7:30 p.m. at the Main Library. Those present were:

Axelrod	Healy	Lohe	Moran
Burstein	Jones	Margolis	Vanderkay
Goldman	Livingston	Mehta	

Also present: A. Reed, Acting Director; H. Sway, Assistant Director of Technology; and Aaron Sokolinski from the public.

I. Approval of Minutes

M It was moved to accept the minutes of the March 8, 2016 Board meeting. This motion was seconded and passed unanimously.

II. Library Director's Report

Acting Director: The Chair thanked Anne Reed for agreeing to become Acting Director in S. Slymon's absence. A. Reed then thanked H. Sway, M. Gaffey and P. Spencer for their assistance.

Circulation: Circulation of library materials decreased 4.94% in March overall compared to last year's levels.

M Coolidge Corner Renovation: Following the March 2016 Open Hearing and subsequent Trustees meeting, several trustees expressed their interest in a vote by the Board to reconsider the motion to support option D. A motion was made that the Board will continue to advocate for a new Coolidge Corner Branch Library and will continue to consider Options C and D, as well as other options that come to light in the future. This motion was seconded and passed with 9 in favor and 2 abstentions.

Staffing: Maddi Ranieri has returned from medical leave. Roberta Blumenthal and Nancy Chadburn are both still out on medical leave. Liz Mellett and Michael Malone are also out on medical leave. Gina Wise has been promoted to temporary Librarian II to fill in for Liz Mellett. Kerry O'Donnell is temporarily filling Gina's position. Felix Pena has been promoted to temporary Senior Building Custodian during Michael's leave. Brian Hodgdon has resigned to become the new Director in Saugus.

M Party at Putterham: The Brookline Library Foundation is hosting Party at Putterham, April 30, from 6:30-9:30 p.m. The Acting Director has contacted MLN and closed the calendar for that day. H. Sway will remove the public computers. Signs have been posted at Putterham to alert patrons that the library will be closed to prepare for the event. It was then moved to close the Putterham Branch Library for the entire day April 30 to allow the Brookline Library Foundation to prepare for the event. This motion was seconded and passed unanimously.

Putterham Garden: The Acting Director spoke with Erin Gallentine and Linda Carlisle regarding the Brookline Library Foundation's generous funding of the project. The Foundation presented a \$50,000 check to the Town earlier this month to fund the project. E. Gallentine will present the check and the contract to the Board of Selectmen for approval. Work is scheduled to begin on May 2.

Teen Room Furniture: The Brookline Library Foundation funded the new furniture in the Teen Room and the Library's social media team immediately shared photos of the comfortable furniture.

Upcoming Special Programs: The Putterham Branch Library kicked off its "Libraries Are for everyone" campaign on April 4 with a workshop featuring Jamie Ballon of Easter Seals, who introduced

the public to the various assistive technology applications provided on the Library's iPads. On April 25, actress and author Marianne Leone will be talking about her experiences raising her son Jesse Cooper and the difference adaptive technology made in his life. On April 19, The Commonwealth Shakespeare Company will perform scenes from Shakespeare's "A Midsummer's Night Dream" followed by a lively discussion of the play, the roles and Shakespeare's legacy at the Main Library.

Outreach/Conferences: The Acting Director, along with Anne Clark and Krista Barresi, attended the 10th annual Digital Commonwealth Conference, "Shaping the Digital Future: Building on a Decade of Success." Colin Wilkins is attending the PLA annual conference in Denver this week and will report on new ideas, technology and programs.

M Summer Hours: The Acting Director asked the Board to vote on the summer hours for 2016. The summer hours are in effect June 16 through Labor Day. The Coolidge Corner Branch Library is open Saturday and Sunday during the summer but will be closed on Sunday, September 4. It was moved to approve the 2016 summer hours. This motion was seconded and passed unanimously.

Website: The Assistant Director of Technology reported that the Website Committee has chosen Sterling Technologies of Winchester, Massachusetts to design the library's new website.

Collection Agency: The Acting Director informed the Board that as of June 15, 2016 the Brookline Public Library will no longer contract with Unique Management Services to reach out to members of the community who owe more than \$50.00 in fines or materials. The federal law changed and collection agencies may no longer send the names of patrons with outstanding overdue materials and fines to credit bureaus. The Minuteman Library Network policy is to send patrons with overdue material an email notice and if the material is not returned after 60 days, a final paper bill is mailed to the address in the patron's account.

Patriot Act: The library has not been served with any court orders since the last meeting.

III. Committee Reports

Programming Committee: The Programming Committee continues to meet to discuss the next Brookline Reads program. The Shakespeare More or Less Program will be delayed until next summer. K. Livingston has been in contact with the schools, and a candidate has been identified to receive the first Edith Pearlman Award on April 27.

Long Range Planning Committee: The Long Range Planning Committee sent out a request for quotes for a Strategic Planning Consultant. The quotes are due back by April 27.

Nominating Committee: M. Moran and C. Axelrod have agreed to be on the Nominating Committee. Trustees were urged to let M. Moran know if they would like to nominate someone.

IV. Adjourn

M There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimous.

Voted: To adjourn at 8:49 p.m.

A true record.

ATTEST

Judith A. Vanderkay, May 5, 2016
Secretary