

A regular meeting of the Trustees of the Public Library was held on Wednesday, November 9, 2016 at 7:00 p.m. at the Main Library. Those present were:

Axelrod	Healy	Lohe	Rees
Burstein	Jones	Mehta	Vanderkay
Goldman	Livingston	Moran	

Also present: S. Slymon, Director; A. Reed, Assistant Director; Brooks Ames, Brookline resident.

I. Approval of Minutes

M It was moved to accept the minutes of the October 19, 2016 Board meeting. This motion was seconded and passed unanimously.

II. Executive Session

M By roll-call vote, the Board unanimously decided to enter into Executive Session for the purpose of conducting collective bargaining with AFSCME, and more specifically to conduct a grievance appeal hearing of an employee discipline issue pursuant to the Town’s collective bargaining agreement with AFSCME; and for the purpose of discussing strategy with respect to collective bargaining or litigation as an open meeting may have a detrimental effect on the bargaining or litigation position of the Board of Trustees and the Board Chair so declared. B. Ames left the meeting. The employee was represented by Eddie Nastari, Assistant Field Director of AFSCME; Bruce Genest, President AFSCME Local 1358; Brian Magner, Labor Counsel Deutsch Williams; and Roy MacKenzie, Library Union Representative. After the Union representatives voiced their support for the grievant, the Board thanked them all for coming and went into deliberation. A motion was then made and seconded to authorize the Director and Human Resources Director to deny the three-day grievance on the Board’s behalf. This motion passed with 8 in favor, 1 opposed and 1 abstention. A motion was then made and seconded to authorize the Director and Human Resources Director to deny the five-day grievance on the Board’s behalf. This motion passed with 9 in favor and 1 abstention. By roll-call vote, the Board unanimously decided to exit from Executive Session.

III. Library Director’s Report

M **Strategic Planning Committee:** R. Kowal, Library Strategic Planning Consultant, joined the meeting. She reported that the committee held five focus groups that included the Trustees, Foundation and Friends of the Library as well as two open sessions for the public. The Public Library of Brookline Strategic Plan for FY’18-FY’22 was distributed to the Board. A motion was made and seconded to adopt with gratitude the Strategic Plan. This motion passed unanimously. The Director thanked the Board of Library Trustees, R. Kowal, A. Reed, J. Falsioni, K. Nishimoto, K. O’Donnell, C. Richardson, C. Wilkins, C. Ryan, and T. Yin for all of their hard work.

Circulation: The circulation chart for October can be viewed at:
https://magic.piktochart.com/output/17273860-2016_10_trustee_report.

Financial Report: The new Business Manager, Damian Ruff, will distribute his first financial report in January.

Budget FY’17/FY’18: D. Ruff, the new Business Manager, has been attending many training sessions and is paying numerous library bills and ordering long-awaited supplies. The FY’18 budget is complete and was submitted to the Town Administrator.

Staffing: L. Mellett, A. Clark and M. Malone are still out on medical leave. Callan Bignoli will be starting next week as the new Assistant Director for Technology; thus the Administration Department will be at 100%. Stephen Nedell, Reference Librarian II, has started.

Brookline Room: The Brookline Room should open in the next week or so. K. Barresi has organized staff to help replace all of the items.

Outreach: All of the Senior Department Heads and Division Heads from the Town went to Pine Manor College for a day of training on performance management.

Patriot Act: The library has not been served with any court orders since the last meeting.

IV. Committee Reports

Treasurer's Report: The Treasurer distributed a detailed report for FY'15, FY'16 and FY'17, thus far, of deposits that were made as well as a breakdown of who pays for what between the Trustees, the Foundation and the Friends.

M Programming Committee: An event featuring award-winning Boston chef/owner, Jeremy Sewall, of Lineage, Island Creek Oyster Bar and Row 34 will be held at the Main Library in Hunneman Hall on December 15, 2016 at 7:00 p.m. Brookline Reads continues to meet and is currently working on its 2017 program. R. Healy has arranged for the Knighthorse Theatre to perform a Shakespeare Program on April 2, 2017 at the Main Library.

Finance Committee: The Director met with the Library Chair, Treasurer, L. Carlisle of the Foundation and N. Nitikman of the Friends to discuss finances and will report back to the Board.

Holiday Party Committee: The Holiday Party will be held on January 6, 2017. Details will follow.

V Old/New Business

Bylaws: Copies of the current bylaws and a draft of the proposed amended bylaws were distributed to the Board. The amended bylaws will be voted on at next month's meeting.

Foundation: K. Livingston reported that in lieu of holding a Winter Gala this year there will be something held at the Putterham Branch when the new garden is completed in the spring. There is also discussion regarding a lap top vending machine for Coolidge Corner and possibly a fundraising event at Linda Carlisle's house to introduce the concept of potentially raising monies for a new Preservation Vault.

VI. Adjourn

M There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimous.

Voted: To adjourn at 9:24 p.m.

A true record.

ATTEST

Judith A. Vanderkay,
Secretary