

A regular meeting of the Trustees of the Public Library was held on Tuesday, July 11, 2017 at 7:00 p.m. at the Main Library. Those present were:

Axelrod	Jones	Mehta
Burstein	Livingston	Rees
Chanyasulkit	Margolis	Vanderkay

Also present: S. Slymon, Director; C. Bignoli, Assistant Director of Technology; and member of the public Regina Frawley.

**I. Approval of Minutes**

**M** It was moved to accept the minutes of the June 28, 2017 Board meeting. This motion was seconded and passed with one abstention.

**II. Comments from the public**

**M** R. Frawley was informed that a committee to study hours and staffing for the Putterham Branch would be formed.

**III. Library Director's Report**

**Circulation: Circulation:** The circulation chart for May can be viewed at: [https://magic.piktochart.com/output/23290817-2017\\_06\\_trustee\\_report](https://magic.piktochart.com/output/23290817-2017_06_trustee_report).

**Financial Report:** The rolling annual financial report can be viewed at: <http://bit.ly/2hQydzB>. The FY'17 budget has been closed out. The Business Manager, D. Ruff, and everyone who works on the budget did a great job. Treasurer C. Lohe reimbursed the Town for the last bit of money owed for Trust Fund expenditures.

**Coolidge Corner:** The Coolidge Corner Renovation Committee will meet on July 12, 2017 at 5:00 p.m. at the Sussman House and then continue on to the Coolidge Corner Library. The Director encouraged all Trustees to stop by and see how remarkable the Branch is. She noted that it is cleaner, the bathrooms have been painted, the floors buffed, shelving is more organized and less crowded, and all of the signage has been switched over so it all has the same color/font.

**Collection Shift:** Staff continues to plan the collection move. The Director invited the Trustees to join the staff on Monday, July 24, at 8:30 am for a Trustees-only sneak-peek tour before the doors open to the public. There will be coffee and pastries and guided tours by the Director and C. Wilkins. She asked that any Trustee who would be willing and able to volunteer to be on the patio at 10:00 a.m. to welcome patrons back into the building.

**Staffing:** L. Mellett is still out. G. Wise has been promoted to Circulation Supervisor a position that was recently re-classified to Librarian III level. B. Bloomenthal has been appointed interim Branch Supervisor of the Putterham Branch.

**Patriot Act:** The library has not been served with any court orders since the last meeting.

**IV. Committee Reports**

**Programming Committee:** There will be two plays by the Commonwealth Shakespeare Company on the lawn at the Main Library on July 27 and July 28. An event featuring author Jessica Shattuck will take place on September 25, 2017. "An Evening with Stephen Kinzer," author of "The True Flag," is

tentatively scheduled to be held on November 16, 2017; however, Town Meeting may still be in session that night. More details will follow.

**M** **Bylaws Committee:** The Bylaws Committee distributed its final report. A motion was made to establish the Buildings and Grounds as a standing committee. This motion was seconded and passed unanimously. A motion was then made to re-constitute the Exhibits Committee. This motion was seconded and failed with 3 in favor and 4 opposed. A motion was made to accept the wording for the function of the Finance, Library Services and Programming Committees. This motion was seconded and passed unanimously. A motion was made to dissolve the By Laws Committee. This motion was seconded and passed unanimously.

**V.** **Old/New Business**

**Doodles:** The Trustees were asked by the Chair to fill out the September 24 Brookline Day schedule doodle and the Board of Library Trustees Retreat doodle by July 17, 2017

**VI.** **Adjourn**

**M** There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimous:

Voted: To adjourn at 9:00 p.m.

A true record.

ATTEST

Judith A. Vanderkay, August 28, 2017

Secretary