

Trustees Minutes

September 14, 2017

A regular meeting of the Trustees of the Public Library was held on Thursday, September 14, 2017 at 7:00 p.m. at the Main Library. Those present were:

Burstein	Healy	Lohe
Chanyasulkit	Jones	Margolis
Goldman	Livingston	Mehta

Also present: S. Slymon, Director; C. Bignoli, Assistant Director for Technology; A. Reed, Assistant Director; and members of the public Arthur Wellington Conquest III, and Sheri Gurock.

I. Approval of Minutes

M. It was moved to accept the minutes of the July 11, 2017 Board meeting. This motion was seconded and unanimously approved.

II. Comments from the Public

Mr. Conquest discussed the placement of displays honoring Rev. Martin Luther King Jr. and Black History Month.. Last year the library had displays on Rev. Martin Luther King Jr., Black Lives Matter, African-American Comics, movies by prominent African-American directors and actors, and jazz. The trustees will contact Mr. Conquest when the January and February displays are ready to be viewed at the Brookline Village location.

III. Library Director's Report

The Director apologized for the mix-up on scheduling for Tuesday September 12, 2017

CIRCULATION/ATTENDANCE: The circulation chart for July can be viewed at:

https://magic.piktochart.com/output/22883875-2017_07_trustee_report

The circulation chart for August can be viewed at:

https://magic.piktochart.com/output/22883875-2017_08_trustee_report

FINANCIAL:

The rolling annual financial report can be viewed at: <http://bit.ly/2hQydzB>

Everything is right on target as we approach the conclusion of the first quarter of FY18.

ACTION ITEMS:

M. It was moved to move the regularly scheduled November 14, 2017 Trustees meeting to Tuesday November 7, 2017 due to the conflict with the first night of the November Town Meeting. The motion was seconded and passed unanimously.

The Library Director requested that all Brookline Libraries close on Christmas Eve Day. The contract requires that we dismiss the staff at 3 p.m. on Christmas Eve Day, which is a Sunday this year. On New Year's Eve Day we will have regular hours.

M. It was moved to close all Brookline Libraries on December 24, Christmas Eve Day and keep regular hours on December 31, New Year's Eve. The motion was seconded and passed unanimously.

The Library Director reminded the Board that all Brookline Libraries will be closed Saturday, November 11th for Veteran's Day.

M. It was moved to allow the Library Director to dispose of half the surplus shelving. The motion was seconded and passed unanimously.

M. It was moved to allow the Library Director to dispose of the George Eames chairs at Putterham with the proceeds of their sale going to the trustee general fund. The motion was seconded and passed unanimously.

PERSONNEL:

We have hired a new Branch Supervisor for Coolidge Corner, his name is Ryan Brennan and he comes to us by way of the North Kingstown, Rhode Island Public Library. He has also worked at the Nashua New Hampshire library, and at several Wyoming libraries. The search team was very impressed with him, believing that he has the vision and strength to be an excellent partner on the Coolidge Corner renovation project, and we are looking forward to his start date of October 2.

Amy Diamond will be joining us on September 5 as the Children's Room Library Assistant 2 at Coolidge Corner. We are very pleased to have reimagined this position to support the burgeoning children's services at Coolidge. Amy comes to us from the Brookline Public Schools, where she was a paraprofessional in a kindergarten classroom.

The Reference Department welcomes Becca Bastron as a new Reference Librarian 1, Becca is joining us from Springfield. She has excellent tech, reference and teen experience, and will be part of Callan's technology team.

Lily Weitzman has been promoted to full time Reference Librarian 1, after service with us as a part time Reference Librarian 1.

Syuzana Turshyan has filled the Librarian 2 cataloger position in Technical Services, replacing Mary Bergman who recently retired. She recently worked in Belmont, and before that at the Los Angeles Public Library. We look forward to leveraging her experience to work with Lauren Gallina to begin providing digital exhibits for the library public.

NOVEMBER 5 CLOSURE BROOKLINE VILLAGE:

M. It was moved that, in order to have the best possible second annual Harry Potter event, the Brookline Village location be closed November 5, to all other business. The motion was seconded and passed unanimously.

OCTOBER 12 VINYL RECORD LAUNCH PARTY:

M. A motion was made to allow serving alcohol at the Vinyl Record Launch Party to be held Thursday, October 12, 7:30-10:00 p.m. in Hunneman Hall. The motion was seconded and passed with 7 in favor and 1 opposed.

COOLIDGE CORNER:

The Board discussed the Coolidge Corner renovation and the potential funding of much needed extra improvements.

M. It was moved to have the Trustees expend \$570,000 from unrestricted funds from the State Street Endowment account to augment the Town's Capital Improvement Plan Coolidge Corner renovation funds as specified in the Draft Estimated Renovation Project Budget. The motion was seconded and approved unanimously.

M. It was moved to authorize the Brookline Library Foundation to liquidate the Brookline Library Foundation's funds held in our State Street Account in service of the Coolidge Corner Renovation project. The motion was seconded and approved unanimously.

The Chair of the Board thanked Karen Livingston and the members of the Coolidge Corner Renovation Committee for their efficiency, well prioritized list of projects and information packets.

Old/New Business:

Update on staffing and hours committee: the committee will be meeting Thursday, September 28 at 6:00 p.m. The Putterham community is interested in attending this meeting and potentially the October Board meeting.

Retreat 9/17/17: Brookline resident Sheri Gurock will facilitate the Board's retreat on Sunday November 17, 2017 at Pine Manor College from 1 to 5 p.m.

Brookline Day 9/24/17: C. Bignoli, J. Rees, C. Chanyasulkit, and P. Mehta will be representing the Trustees and the library at the library's table in the Town Hall row adjacent to the Brookline Ambassador's table.

Programming Committee update: R. Healy reminded everyone of the Trustee event—"An Evening with Jessica Shattuck" to be held September 25, 2017 in Hunneman Hall. The Trustees will host "An Evening with Stephen Kinzer" on December 4, 2017. Both authors are Brookline residents.

Adjourn:

M. There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimous:

Voted: To adjourn at 8:34 p.m.

A true record.

ATTEST

Judith A. Vanderkay, September 26, 2017

Secretary