

A regular meeting of the Trustees of the Public Library was held on Tuesday, October 10, 2017 at 7:00 p.m. at the Main Library. Those present were:

Axelrod	Goldman	Livingston	Mehta
Burstein	Healy	Lohe	Vanderkay
Chanyasulkit	Jones	Margolis	

Also present: S. Slymon, Director; C. Bignoli, Assistant Director of Technology; and R. Brennan, Coolidge Corner Branch Supervisor.

I. Approval of Minutes

M It was moved to accept the minutes of the June 28, 2017 Board meeting. This motion was seconded and passed with one abstention.

II. Library Director's Report

Coolidge Corner Supervisor: Ryan Brennan was introduced as the new Coolidge Corner Branch Supervisor. Amanda Troha has been hired as the new Assistant Branch Supervisor for Coolidge Corner.

Circulation: The circulation chart for September can be viewed at:
https://create.piktochart.com/output/24922238-2017_09_trustee_report.

Financial Report: The rolling annual financial report can be viewed at: <http://bit.ly/2hQydzB>.
The first quarter of FY'18 closed out on target.

Coolidge Corner: With a lot of help, the remaining weeding of adult Nonfiction at Coolidge Corner has almost been completed. The Director informed the Board that the project was massive, and it seems it had not been done in decades. There were thousands of items that had never circulated since the Library went to the new computer system in 2003. Despite 10 months of intensive work with the help of C. Wilkins, R. Mackenzie, N. Layne and A. Clark, the last time the Director ran a report there were still 3,151 items in the collection that had never circulated. The Director anticipates Ryan being able to finish this undertaking, and then work with C. Wilkins to set up an appropriate schedule moving forward so it never gets to that condition again. Custodian F. Hickey has been transferred to Coolidge Corner. This is the first time there has been a full-time custodian at Coolidge Corner in a very long time, and the Director can see the improvements already. The Director presented the Coolidge Corner Renovation funding from the Brookline Library Foundation, Board of Library Trustees, in addition to the funding in the Capital Improvement Plan, at the Board of Selectmen meeting earlier tonight. The \$1,000,000 pledge has been delivered to the Town.

Lighting: Both Coolidge Corner and Putterham Branches were beneficiaries of a grant received by the Building Department. Workers have been coming every morning to replace all of the lights with LED fixtures. The Director stated that the difference has been remarkable and the buildings are much less dim and dingy looking.

Staffing: A new Assistant Branch Supervisor for Coolidge Corner has been hired. Amanda Troha came to Brookline via Columbia Grammar and Prep School in New York City. She is an enthusiastic and innovative librarian with a history of services to children. The Director is looking forward to bringing her onboard.

Vinyl Launch Party/Harry Potter Event: The vinyl launch party will be held on October 12 at the Main Library from 7:00 p.m. to 10:00 p.m. in Hunneman Hall. The Director reminded the Board that the library would be closed on November 5 for the Harry Potter event. Any Trustee interested in volunteering should let her know.

Trustee Retreat: The Board appreciated the Trustee Retreat facilitated by Brookline resident Sheri Gurock at Pine Manor Coolidge.

Patriot Act: The library has not been served with any court orders since the last meeting.

IV. Committee Reports

Programming Committee: The event featuring author Jessica Shattuck was a great success. “An Evening with Stephen Kinzer,” author of “The True Flag,” is tentatively scheduled to be held on December 4, 2017.

M Bylaws Committee: The Chair distributed the amended bylaws to the Board. A motion was made to accept the bylaws as amended. This motion was seconded and passed unanimously.

Treasurer’s Report: The Treasurer distributed the FY’18 Board of Library Trustee budget.

Staffing and Hours Committee: The Board talked briefly of ways in which it may be able to expand the hours at the Putterham Branch. It was decided to put this topic on the November agenda.

V. Old/New Business

M Liz Mellett: The Board moved to authorize \$300.00 from trust funds in memory of Liz Mellett. This is in keeping with the guidelines voted by the Board. This motion was seconded and passed unanimously.

VI. Adjourn

M There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimous:

Voted: To adjourn at 8:50 p.m.

A true record.

ATTEST

Judith A. Vanderkay, November 1, 2017

Secretary