

A regular meeting of the Trustees of the Public Library was held on Tuesday, December 12, 2017 at 7:00 p.m. at the Main Library. Those present were:

Burstein (remotely)	Healy	Lohe
Chanyasulkit	Jones	Margolis
Goldman	Livingston	Mehta

Also present: S. Slymon, Director; A. Reed, Assistant Director; C. Bignoli, Assistant Director of Technology.

I. Approval of Minutes

M It was moved to accept the minutes of the November 7, 2017 Board meeting. This motion was seconded and passed unanimously.

II. Library Director's Report

Circulation: The FY18 Brookline Collection Report was distributed to the Board.

Financial Report: The rolling annual financial report can be viewed at: <http://bit.ly/2hQydzB>.

Coolidge Corner: The Director has a meeting with Dan Bennett, Building Commissioner; Charlie Simmons, Director of Public Buildings and Ray Masak, next week to coordinate the final details of the construction contract. The Director noted the importance of the Board's understanding of the scope and goals of the project before meeting with the Advisory Committee in January in order to present a unified message. The Director would like as many Trustees as possible to attend the Advisory Committee meetings and she will be sure to notify the Board as they arise. The Coolidge Corner staff kitchen may be able to be replaced, at no cost to the library.

Putterham: Melissa Goff, Deputy Town Administrator, has placed the recon structuring of the Putterham bathrooms in the Capital Improvement Plan (CIP). The dealer is coming to look at the chairs at Putterham.

Main Library: The Waltham Public Library is taking the shelving from the Main Library this week. The windows in the Reading Room will be replaced. The library received the final piece of furniture from last year's CIP today. There is a new Power bar in the Common Room with 4 double sets of outlets.

Collection Expansions: The Friends have very generously funded the expansion of two collections: telescopes and accessible iPads. The library has had a telescope at Putterham for over a year and it has had a one year waiting list the whole time. This month, the program will be expanded to all three locations with multiple telescopes at each location. Several years ago, Sally Rubinstein (now at Newburyport, using her hard earned MLS) pioneered an iPad lending program in partnership with Easter Seals. Three iPads were deployed at Putterham, each of which has multiple applications installed, which are designed to help patrons with an assortment of disabilities. That collection will be expanded at all three locations as well.

New Collection: Roy MacKenzie from the Reference Department has been working hard for many months to launch the library's Roku lending program. Roy thought of this when he realized that almost all DVDs purchased had a digital copy included, which was going to waste. He now has been loading DVDs onto the Rokus by theme (family, horror, romance) and they should begin circulating soon. Rokus can be used for other purposes while they are checked out. For more information about Rokus go

to <https://www.roku.com/how-it-works>. C. Bignoli and C. Wilkins are working on a new format that will address programming.

Staffing: Kenny Yim has been promoted to full time Library Assistant II at the Coolidge Corner Branch. Kenny has excelled as a page for several years. Batia Bloomenthal has been permanently promoted to Branch Supervisor of the Putterham Library. Zoya Spezhakov a long time and beloved employee of the Coolidge Corner Branch library passed away.

ALA Midwinter: This year's ALA Midwinter will be held in Denver from February 9 – February 13, 2018.

Patriot Act: The library has not been served with any court orders since the last meeting.

III. Committee Reports

Programming Committee: The program “An Evening with Stephen Kinzer,” author of “The True Flag,” was a huge success. Brookline Reads continues to meet and the committee has secured Colson Whitehead, author of “Underground Railroad.” The event will be held at Brookline High School on April 25, 2018.

Holiday Party Committee: The Holiday Committee continues to meet to finalize the final plans for this year's Holiday Party, which will be held on January 5, 2018 from 5:30 to 8:30 p.m.

Staffing and Hours Committee: The Committee Chair will report at next month's meeting.

IV. Old/New Business

Retreat Survey: The Chair will speak to Sheri Gurock, Retreat Facilitator to ask her for ideas on work the Board could do.

V. Adjourn

M There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimous:

Voted: To adjourn at 8:15 p.m.

A true record.

ATTEST

Judith A. Vanderkay,

Secretary

December 7, 2017