

A regular meeting of the Trustees of the Public Library was held on Thursday December 11, 2018 at 7:00 p.m. at the Main Library. Those present were:

Axelrod	Goldman	Livingston	Martin-Page
Burstein	Healy	Lohe	
Chanyasulkit	Jones	Margolis	

Also present: S. Slymon, Director; A. Reed, Assistant Director, C. Bignoli, Assistant Director of Technology and C. Wilkins.

I. Approval of Minutes

M It was moved to accept the minutes of the November 8, 2018 meeting. This motion was seconded and passed unanimously.

II. Library Director’s Report

Circulation Attendance: C Wilkins reported on circulation statistics. He distributed a list of the top 20 most populous municipalities in Massachusetts for 2017 to the Board, and Brookline was #1 in circulation per capita and #4 in circulation per Full Time Equivalents.

Circulation: The circulation stats were distributed to the Board.

Financial: The rolling annual financial report can be found at: https://docs.google.com/spreadsheets/d/1BQjtjrwsO76y9NwEFbiKQgJoQDfy6tcyYLpNV_-7S5d0/edit?usp=sharing.

Coolidge Corner: The Coolidge Corner renovation was completed on schedule and on budget. The opening ceremony brought in 1,026 guests. The response by staff and public has been overwhelmingly positive. The Director emailed the following link to the Board showing Cape/Statewide borrowing and usage: <https://mblc.state.ma.us/ecosystem/#/about/3>

This Month in Libraries: The Director shared a video from library maven Kristin Arnett on PBS. It can be viewed at: <https://www.pbs.org/newshour/show/appreciating-the-powerful-good-of-the-public-library>.

Tween Room: There will be a soft launch of the Tween Room in early January. The Commons will be closed for several days in December to paint and re-carpet. The furniture has been ordered, and a dry erase wall will also be installed. Abbey, with Natalie and Robin’s help, is separating out the Tween materials from the Teen and Children’s Rooms, as well as ordering new materials. The Tween Room will be the beneficiary of 15 cool new chairs that Callan secured for free from Demco due to them sending the wrong color the first time.

Staffing: The Director is waiting to hear back from a candidate who was offered the Facilities Manager position. Julie Kellndorf was promoted from page to a Library Assistant I. Rosanna Clarke was promoted from a Library Assistant I to a Librarian I at Putterham. This is the first time Putterham has had more than one Librarian on staff in more than 25 years. Lauren Pistole was promoted from a part-time Librarian I to a full-time Librarian I. Thanks to these promotions and the fact that these positions were left open while Coolidge was closed, the following Pages and Library Assistants were hired: Renee Badenoch, Amelia Costello, Gregory Fulchino, Madigan Drummond, Jennifer Tran, Erin McGrady, Emily Stone, and Misha Illin. Library staff was sorry to say goodbye to Melinda Carr and Hope Genty, two recently licensed Librarians who found full-time employment in Boston and Somerville.

Volunteer Luncheon: The Volunteer Luncheon will be held tomorrow at the Coolidge Corner Library and will be catered by Vine Ripe Grill.

Patriot Act: The library has not been served with any court orders since the last meeting.

III. Committee Reports

Putterham Hours and Staffing Committee: The Director reported to the Putterham Hours and Staffing Committee the results of the non-scientific survey and the attendance and circulation data gathered from the Putterham Pilot Program. The survey showed overwhelming neighborhood community support for the extended hours instituted during the pilot, and the data showed a definite increase in usage of Putterham during the pilot. The committee discussed what staffing levels would be needed to increase the hours at Putterham. The committee would like to see the rest of the data from the pilot and from the other libraries but is inclined to recommend an increase in Putterham hours, which would necessitate an increase in the library budget from the Town for the increased staffing. The committee plans to meet again in January to bring a recommendation to the Board of Library Trustees at the February meeting.

Coolidge Corner Renovation Committee: The hours at the Sussman House worked well. The committee thanked the staff and residents for their perseverance and patience. There will be a pizza party thanking them at Sussman House on December 19, 2018 at 2:00 p.m. Please let K. Livingston know if you could volunteer.

M Library Services Committee: The Library Services committee met, and a motion was made to elect M. Burstein as the Library Services Chair. This motion was seconded and passed unanimously. The Brookline Public Library Computer Use Policy was distributed. A motion was made to accept the policy. This motion was seconded and passed unanimously. The Committee then distributed the Public Library of Brookline Policy Regarding Hate Speech. After some discussion, a motion was made to accept the policy as amended. This motion was seconded and passed unanimously.

Foundation Liaison: Team Brookline is underway. K. Livingston has a sign-up sheet for those Trustees willing to volunteer out at water stations.

Staff Appreciation Party: The Staff Appreciation Party, formerly known as the Holiday Party, will be held at the Main Library on January 11, 2019 at 5:30 p.m. C. Chanyasulkit reported that the servers, bartender, DJ, chair massage therapists, food, and drinks have been confirmed. The Committee Chair then distributed a sign-up sheet for Trustees to volunteer to either set-up, administer the party, or clean-up.

IV. Old/New Business

Holiday Hours: The Director reminded the Board that all Brookline libraries would be closing at 3:00 p.m. on December 24, 2018 and 5:00 p.m. on January 1, 2019.


V. Adjourn

M There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimous:

Voted: To adjourn at 8:45 p.m.

A true record.

ATTEST



Koinonia T. Martin-Page,

Secretary

2018