

Study Room Policy

- Reservations are required
- Study rooms may be reserved in half hour increments.
- Reservations will be held for 10 minutes after the start time; after 10 minutes, reservations will be released.
- Study rooms may be reserved for a **maximum of two hours** per day.
- Patrons and groups are limited to a single reservation per day.
- Capacity limits and minimums may be set to facilitate public use and safety.

Patrons using the study rooms are expected to adhere to the rules of the Library.

Voted by the Board of Library Trustees 9 February 2016

Amended 13 September 2022

Group Meeting Room

- Reservations are required
- Group meeting rooms may be reserved in half hour increments.
- Reservations will be held for 10 minutes after the start time; after 10 minutes, reservations will be released.
- Group meeting rooms may be reserved for a **maximum of three hours** per day.
- Groups are limited to a single reservation per day.
- Capacity limits and minimums may be set to facilitate public use and safety.

Patrons using the group meeting room are expected to adhere to the rules of the Library.

Voted by the Board of Library Trustees 13 September 2022